

**NJ Department of Human Services (DHS)
 Division of Mental Health and Addiction Services (DMHAS)
 Nurse Care Management in Ambulatory Care Treatment
 Request for Proposals (RFP)
 Questions and Answers
 December 5, 2023**

Q	Bidder Question	DMHAS Answer	RFP Section	Pg. #
1.	If we are a licensed OBAT Provider, would that qualify us to provide the services outlined in this RFP without a waiver on our license? We operate the OBAT program within the same licensed facility.	Applicants must be licensed by DOH as an ambulatory substance use disorder (SUD) treatment agencies including; Opioid Treatment Programs (OTPs), licensed outpatient, licensed intensive outpatient and partial care to manage physical health services. Applicants must also have been granted the waiver by CN&L to prescribe medication.	I. Purpose and Intent	3
2.	Do you have to be a methadone provider for this project, or can you refer clients to a methadone provider?	Applicants must be licensed by DOH as an ambulatory substance use disorder (SUD) treatment agencies including; Opioid Treatment Programs (OTPs), licensed outpatient, licensed intensive outpatient and partial care to manage physical health services. Applicants must also have been granted the waiver by CN&L to prescribe medication.	I. Purpose and Intent	3
3.	Do you have to be an OTP clinic to be eligible for this grant because on page 6 of the RFP it states "AND/OR a CN&L licensed OTP facility?"	Applicants must be licensed by DOH as an ambulatory substance use disorder (SUD) treatment agencies including; Opioid Treatment Programs (OTPs), licensed outpatient, licensed intensive outpatient and partial care to manage physical health services. Applicants must also have	I. Purpose and Intent	3

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		been granted the waiver by CN&L to prescribe medication.		
4.	If non-OTP clinics can apply, then what specific CN&L waiver is needed to prescribe medications? Does this mean a waiver for MAT meds (i.e., buprenorphine) other than methadone and staffing requirements, etc.?	The CN&L waiver required to prescribe medications is the MAT Waiver.	I. Purpose and Intent III. Who Can Apply?	3 and 6
5.	What are the required (minimum) credentials for the nurse care manager position?	We have not identified any required credentials, please include that in your proposal. Describe qualifications of the registered nurse care manager. Provide details of nurse manager to be hired; include hours/staffing schedule, number of hours per staff, and credentials of staff. Details should include currently on-board or to-be-hired staff, with details of the recruitment effort. Identify bilingual staff.	VIII. Required Proposal Content	18
6.	What are the required (minimum) credentials for the case manager position?	We have not identified any required credentials, please include that in your proposal. Describe qualifications of case manager. Provide details of case manager to be hired; include hours/staffing schedule, number of hours per staff, and credentials of staff. Details should include currently on-	VIII. Required Proposal Content	18

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		board or to-be-hired staff, with details of recruitment effort. Identify bilanguage staff.		
7.	What are the required (minimum) credentials for the health coach position?	<p>We have not identified any required credentials, please include that in your proposal.</p> <p>Describe qualifications of health coach. Provide details of health coach including hours/staffing schedule, number of hours per staff person. Details should include currently on-board or to-be-hired staff, with details of the recruitment effort. Identify bilingual staff.</p>	VIII. Required Proposal Content	18
8.	The clients to be served for this RFP are expected to coordinate treatment into full array of services offered to each client served by an OTP stated on page 3 of the RFP.; Can all 250 clients served be from non-OTP clinics?	All 250 clients may be served from non-OTP clinics.		
9.	Which systems must I register with to obtain credentials in order for me to apply?	<p>The bidder must submit its proposal (including proposal narrative, budget, budget notes, and appendices) electronically using the DHS secure file transfer protocol (SFTP) site before the proposal deadline.</p> <p>Bidders must request login credentials in order to upload their proposal to the DHS SFTP site by emailing SUD.upload@dhs.nj.gov no later</p>	VIII. Submission of Proposal Requirements	21

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		than 4:00 p.m. ET on January 5, 2024.		
10.	Are the awarded grants/ contracts that are given out part of the public domain if so, how can we access the RFP and Proposal that was awarded the grant?	<p>The RFP is posted on the DMHAS website: https://www.nj.gov/humanservices/dmhas/provider/funding/</p> <p>Proposals may be requested through the Open Public Records Act (OPRA).</p> <p>Per the RFP on page 22:</p> <p>“Pursuant to the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., or the common law right to know, proposals can be released to the public in accordance with N.J.A.C. 17:12-1.2(b) and (c).”</p>	VIII. Submission of Proposal Requirements	22